## **GETS**

## **User Guide**



Government Emergency Telecommunications Service

## **PURPOSE**

The Government Emergency Telecommunications Service (GETS) is a National Security and Emergency Preparedness (NS/EP) service of the Federal Government. This User Guide will show you how to place a GETS call and how to obtain assistance.

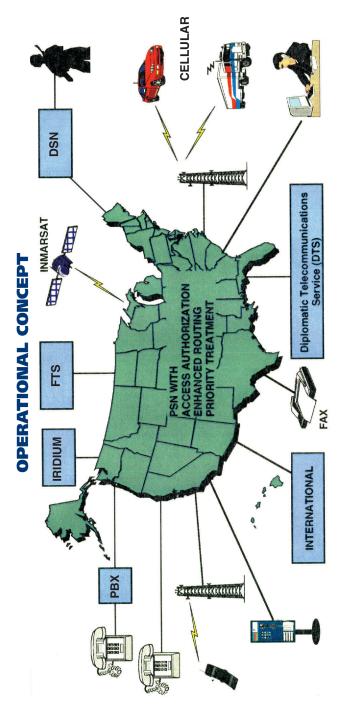
**NOTE:** GETS is to be used only by authorized Federal, State, and local government and other authorized personnel when they are unable to complete emergency calls through normal or alternate telecommunications means using the public telephone network.

### **GETS provides:**

- An increased probability of completing your emergency calls when normal calling methods fail
- Voice and data transmission via clear or secure telephone, facsimile, modem, or other equipment
- A single, universal telephone number and a Personal Identification Number (PIN), which allow you to access the service worldwide
- Calling to all 50 states and any worldwide destination
- Capabilities to enable rapid detection of suspected fraud
- A toll-free number for User Assistance available 24 hours

# STEPS FOR USING GETS

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## PLACING A GETS CALL

# You need 3 things to use GETS

- 1 A telephone or cell phone connected to the public telephone network
- The universal access number for GETS 1-710-NCS-GETS (1-710-627-4387)
- **3** A Personal Identification Number (PIN) on your GETS card



1234 5678 9012

Name: Your Name

Organization: Your Organization

GETS calls cannot be made to toll free 800, 888, 877, 866, 855 destination numbers

## GETS USER ASSISTANCE

elp is available 24 hours a day by calling GETS User Assistance:

1-800-818-GETS (4387) or 703-818-GETS

User Assistance can help with:

- Questions about GETS
- Problems in using GETS
- A lost or stolen PIN card
- Suspected fraud

or identification, User Assistance personnel may request the password provided with your GETS card.

hen reporting GETS problems to User Assistance, provide complete details, including the origination location of the call, the digits dialed, specific difficulties encountered, and error messages received. This information will permit User Assistance to determine where the call failed so that the trouble may be referred to the appropriate source for correction. It will also enable them to provide additional guidance that may help you complete your call.

#### Dial 1-710-NCS-GETS (627-4387) At the tone, enter your PIN When prompted, dial your destination number (area code + number) If you cannot complete a call, use a different long distance carrier: AT&T: 1010 + 288 -or- 1-888-288-4387 MCI: 1010 + 222 | +1-710-627-4387 -or- 1-800-900-4387 Sprint: 1010 + 333 -or- 1-800-257-8373 From a Wireless Priority Service enabled device: Dial \*272 before any call, including a GETS call. Assistance: For help or to report trouble, Familiarization Calls: Make periodic GETS calls using 703-818-3924 as the dial 1-800-818-GETS (4387) or 703-818-GETS (4387) destination number US GOVERNMENT PROPERTY. If found, return to: DHS (NCS/N2) www.ncs.gov 245 Murray Lane, Bldg 410, Washington, DC 20528-8500 WARNING: For Official Use Only by Authorized Personnel

# SAFE-GUARDING YOUR PIN

You should exercise care in handling and entering your PIN. Report a lost GETS card as soon as possible. When you do this, your PIN will be canceled, and you will be issued a new one. To help prevent fraud you should do the following:

- Guard your PIN from compromise by not openly exposing your card or PIN to anyone
- Memorize your PIN and password
- Report a lost or stolen GETS card as soon as possible by calling User Assistance at 1-800-818-GETS (1-800-818-4387), and also notify your POC
- Be aware of people loitering when you make calls in public places
- Use a normal conversational tone when placing operator assisted calls to avoid being overheard
- Never use your GETS card to verify your identity
- Never reveal your PIN to anyone other than a GETS operator or a GETS User Assistance representative you have called

If you must share your PIN with others in an emergency, please call GETS User Assistance to advise them of multiple users. When the need for multiple users of your PIN no longer exists, advise GETS User Assis-

tance and your old PIN will be canceled and a new card with a new PIN will be issued to you.



# Alternate Calling Method

#### From a Touch-Tone **Phone**

- Get an outside line
- Listen for dial tone
- Dial 1-710-NCS-GFTS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*
- If call fails, try Alternate Calling Method

#### From a Touch-Tone Phone if Primary Calling Method fails\*\*\*

- Get an outside line
- Listen for dial tone
- Dial:

1010 + 288 for AT&T 1010 + 222 for MCI or 1010 + 333 for Sprint

- Dial 1-710-NCS-GETS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*
- If you miss the tone or do not enter a PIN promptly, your call may be directed to a GETS operator. Please provide your 12-digit PIN and a destination number and they will complete the call.
- If an incorrect PIN was entered, listen for a voice prompt to reenter your PIN.
- For international calls dial 011 + country code + city code (if required) + local phone number. International calls are allowed more than ten digits.
- \*\*\* If both methods fail, calls can be attempted using the following toll-free numbers:

́АТ&Т Ĭ-888-288-4387

MCI 1-800-900-4387

Sprint 1-800-257-8373

Not all GETS priority enhancements are available using these numbers and in extreme congestion these numbers may not work.

From a payphone

From a Rotary phone

#### From a Payphone

- Listen for dial tone
- Dial 1-710-NCS-GETS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*

If call fails, attempt call using the following toll-free numbers in place of 710-NCS-GETS:

AT&T 1-888-288-4387 MCI 1-800-900-4387 Sprint 1-800-257-8373

## From a Rotary Dial Phone

- Listen for dial tone
- Dial:
  - 1010 + 222 for MCI or 1010 + 333 for Sprint
- Dial 1-710-NCS-GETS
- Wait for the GETS operator
- Give your 12-digit PIN\* and ten-digit destination number\*\*

- † If you miss the tone or do not enter a PIN promptly, your call may be directed to a GETS operator. Please provide your 12-digit PIN and a destination number and they will complete the call.
- \* If an incorrect PIN was entered, listen for a voice prompt to reenter your PIN.
- \*\* For international calls dial 011 + country code + city code (if required) + local phone number. International calls are allowed more than ten digits.

From a Military Base Military US in the US

From an Overseas US Military Base

#### From US

- Get an outside line
- Listen for dial tone
- Dial 1-710-NCS-GFTS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*
- If call fails, try Alternate Calling Method

#### **From Overseas**

- Dial the base operator
- Request access to a US operator
- Request a commercial line
- Listen for dial tone
- Dial 1-710-NCS-GETS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*

- † If you miss the tone or do not enter a PIN promptly, your call may be directed to a GETS operator. Please provide your 12-digit PIN and a destination number and they will complete the call.
- \* If an incorrect PIN was entered, listen for a voice prompt to reenter your PIN.
- \*\* For international calls dial 011 + country code + city code (if required) + local phone number. International calls are allowed more than ten digits.



From a phone

## From a Cell, In-Flight, or PCS Phone

- Dial 710-NCS-GETS for a GETS call#
  Dial \*272-710-NCS-GETS if you subscribe to Wireless Priority Service (WPS) for a WPS call.
- Press the SEND key
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*
- GETS access may not be available in all locations. There will be airtime charges for GETS calls

#### From a Secure Phone (STU-III or STE in STU-III mode)##

- Dial 710-NCS-GETS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*
- If making a secure voice mode call, go to secure mode after the destination answers

- † If you miss the tone or do not enter a PIN promptly, your call may be directed to a GETS operator. Please provide your 12-digit PIN and a destination number and they will complete the call.
- If an incorrect PIN was entered, listen for a voice prompt to re-enter your PIN
- \*\* For international calls dial 011 + country code + city code (if required) + local phone number. International calls are allowed more than ten digits.
- # Cellular carriers may require a 1 before 710-NCS-GETS
- **##** These calls may require a 1 prefix before 710-NCS-GETS. Secure GETS calls cannot be made from STEs in the FNBDT mode.

From a Globalstar Satellite Phone From an Inmarsat or Iridium Satellite or Iridium phone

## From a Globalstar Satellite Phone

- Follow normal procedure to acquire satellite signal
- Dial 1-710-NCS-GETS
- Press the SEND key
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*

#### From an Inmarsat/ Iridium Phone

- Follow normal procedure to acquire satellite signal
- For Inmarsat (depending on model):
  - a) Dial 00-1-710-NCS-GETS or 011-1-710-NCS-GETS
  - b) Press SEND (if required)
- For Iridium:
  - a) Dial 00-1-710-NCS-GETS
  - b) Press SEND

#### Then for all:

- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*
- † If you miss the tone or do not enter a PIN promptly, your call may be directed to a GETS operator. Please provide your 12-digit PIN and a destination number and they will complete the call.
- \* If an incorrect PIN was entered, listen for a voice prompt to reenter your PIN.
- \*\* For international calls dial 011 + country code + city code (if required) + local phone number. International calls are allowed more than ten digits.

From an FTS Phone Line

From a DSN Phone Line

## From an FTS Phone Line

- Access FTS
- Dial 1-710-NCS-GETS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*

#### From a DSN Phone Line

- Access DSN
- Dial 710-NCS-GETS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*

- † If you miss the tone or do not enter a PIN promptly, your call may be directed to a GETS operator. Please provide your 12-digit PIN and a destination number and they will complete the call.
- \* If an incorrect PIN was entered, listen for a voice prompt to reenter your PIN.
- \*\* For international calls dial 011 + country code + city code (if required) + local phone number. International calls are allowed more than ten digits.

From Another Country Using DTS From Another Country using Direct Using Dialing

## From DTS in Another Country

- Dial the Post PBX access code to reach the DTS International Voice Gateway
- Listen for dial tone
- Dial 96 [the DTS PSN access code]
- Dial 1-710-NCS-GETS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*

## From Any Touch-Tone Phone

- Listen for dial tone
- Dial country code for US
- Dial 1-710-NCS-GETS
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*

- † If you miss the tone or do not enter a PIN promptly, your call may be directed to a GETS operator. Please provide your 12-digit PIN and a destination number and they will complete the call.
- \* If an incorrect PIN was entered, listen for a voice prompt to reenter your PIN.
- \*\* For international calls dial 011 + country code + city code (if required) + local phone number. International calls are allowed more than ten digits.

From Another Country using AT&T Direct® From Another Country using MCI WorldPhonesM

#### From Any Phone

- Get an outside line
- Listen for dial tone
- Dial the AT&T Direct access number
- Wait for an operator<sup>††</sup>
- Tell the operator, "This is a Government Emergency Telecommunications Service (GETS) call, the number is 710-627-4387"
- Listen for the tone<sup>†</sup>
- Enter your 12-digit PIN\*
- Listen for the prompt
- Enter the ten-digit destination number\*\*

## From Any Touch-Tone Phone

- Get an outside line
- Listen for dial tone
- Dial the MCI World-Phone access number
- Wait for an operator<sup>††</sup>
- Tell the operator, "This is a Government Emergency Telecommunications Service (GETS) call, the number is 710-627-4387"
- Provide operator with GETS PIN and tendigit destination number\*\*

- † If you miss the tone or do not enter a PIN promptly, your call may be directed to a GETS operator. Please provide your 12-digit PIN and a destination number and they will complete the call.
- $\dagger\dagger$  . Do not respond to automated prompts; wait for the operator
- \* If an incorrect PIN was entered, listen for a voice prompt to reenter your PIN.
- \*\* For international calls dial 011 + country code + city code (if required) + local phone number. International calls are allowed more than ten digits. Entire call, international and domestic, will be billed to your GETS PIN.







1234 5678 9012

Name: Your Name

Organization: Your Organization

#### For User Assistance:

### Telephone:

800-818-GETS (800-818-4387)

or

703-818-GETS

National Communications System 245 Murray Lane, Bldg. 410 Washington, DC 20528-8500

### Telephone:

866-NCS-CALL (866-627-2255)

OI

703-676-2255

#### E-mail:

gets@dhs.gov

#### Web:

www.ncs.gov